21 NCAC 31 .0202 REVIEW PROCEDURE

(a) The applicants shall submit copies of all materials required by Rule .0201 of this Section to the Board office one month prior to the scheduled meeting when the application will be reviewed.

(b) If the application is approved by the Board, the Board shall inform the applicant of the approval. Applicants shall be notified using the contact information listed on the application. A physical copy of the license will be issued to the new licensee.

(c) If the application is not approved by the Board, the Board shall inform the applicant of the denial, with an explanation of the areas that are deficient. Applicants may remedy deficiencies within two years from the date of the notification without having to reapply. After two years of application inactivity, the file shall be closed and a new application and fee shall be required.

(d) If during the review process, questions arise that may affect the applicant's qualifications for licensing, the Board shall seek to resolve the questions by communication with the person who made the comments or any other person(s), or may refer the matter to counsel or to an employee of the Board for investigation.

(e) If the Board denies an application, it shall send the applicant written notice, stating the grounds for denial. An applicant who has been denied licensure may file a request for hearing pursuant to G.S. 150B-38 within 15 days of notice of the denial. In lieu of a hearing, the applicant may present additional written material in support of the application, which shall be reviewed at the next scheduled Board meeting.

History Note: Authority G.S. 90-270.51; 90-270.52; 90-270.60;
Eff. August 1, 1984;
Amended Eff. July 1, 2011; March 1, 1996; April 1, 1989;
Readopted Eff. July 1, 2019.